



## CREDIT FOR PRIOR LEARNING

### CREDIT EARNED BY CERTIFICATION OR EVALUATED PROGRAM

Students may be granted credit for certifications, licensures, courses, or programs offered by employers, professional organizations, and other agencies if those credentials, courses, or programs have been evaluated by Virginia Western faculty or accepted third party evaluators including credit by the American Council on Education (ACE) College Credit Recommendation Service or the National College Credit Recommendation Service (NCCRS). *Virginia Western is not obligated to accept every recommendation made by ACE or NCCRS.*

\_\_\_\_\_  
*Student's Name*

\_\_\_\_\_  
*Empl ID (Required)*

Certification Name: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

COURSE NUMBER	COURSE NAME	GRADE	CREDITS AWARDED
		T <input type="checkbox"/>	

\_\_\_\_\_  
*Faculty/Program Head Printed Name and Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Academic Dean Printed Name and Signature*

\_\_\_\_\_  
*Date*

**Submit this completed form and a copy of the certification or pertinent documentation to [records@viriniawestern.edu](mailto:records@viriniawestern.edu). Credit will not be awarded without proof of documentation.**

**Records Use Only:**

Date Recorded: \_\_\_\_\_ Initials: \_\_\_\_\_

*Revised 12/2024*