

COMMUNITY COLLEGE ACCESS PROGRAM

CCAP Application Guide (2024–25)

Application opens: October 1, 2024

Application deadline: February 1, 2025

What is CCAP?

The Community College Access Program (CCAP) is a public/private tuition scholarship program administered by Virginia Western Community College Educational Foundation. Current-year high school graduates who meet program guidelines receive a combination of federal/state financial aid and donor funding up to the cost of tuition. The scholarship covers the cost of tuition for up to two (2) years while the CCAP student earns an associate degree with a maximum of two certificates or two job-ready credentials at Virginia Western Community College. At the end of the two-year period, CCAP eligibility ends.

CCAP supports as many students as possible, based on student need and funds available for the program, but does not guarantee acceptance to every applicant. CCAP does not pay for textbooks, class-specific fees or IncludedED (Follett Access) course fees.

Contact us

ccap@viriniawestern.edu

(540) 857-7544

viriniawestern.edu/ccap

Sign up for text updates on the CCAP application. Text "2025 CCAP" to (877) 235-2279.

Check your eligibility

Spring 2025 high school graduating seniors must reside in their locality during junior and senior years, qualify for in-state tuition, and meet one of their district's requirements:

Botetourt County residents must meet one of these criteria:

- Attend James River High School or Lord Botetourt High School and have a minimum 2.5 GPA on their final high school transcript.
- Attend private school and have a minimum 2.5 GPA on their final high school transcript.
- Homeschool (must provide a final academic transcript).

Craig County residents must meet one of these criteria:

- Attend Craig County High School and have a minimum 2.5 GPA on their final high school transcript.
- Attend private school and have a minimum 2.5 GPA on their final high school transcript.
- Homeschool (must provide a final academic transcript).

Franklin County residents must meet one of these criteria:

- Attend Franklin County High School and have a minimum 2.5 GPA on their final high school transcript.
- Attend private school and have a minimum 2.5 GPA on their final high school transcript.
- Homeschool (must provide a final academic transcript).

Roanoke City residents must meet the following criteria:

- Attend Patrick Henry High School, William Fleming High School or Noel C. Taylor Academy and have a minimum 2.0 GPA on their final high school transcript.

Roanoke County residents must meet one of these criteria:

- Attend Cave Spring High School, Glenvar High School, Hidden Valley High School, Northside High School or William Byrd High School and have a minimum 2.5 GPA on their final high school transcript.
- Attend private school in Botetourt County, Craig County, Franklin County, Roanoke County, Roanoke City or Salem City and have a minimum 2.5 GPA on their final high school transcript.
- Homeschool (must provide a final academic transcript).

Salem residents must meet one of these criteria:

- Attend Salem High School and have a minimum 2.5 GPA on their final high school transcript.
- Attend private school and have a minimum 2.5 GPA on their final high school transcript.
- Homeschool (must provide a final academic transcript).

If you have questions about eligibility, please contact your school's district administration.

Fill out the applications

Deadline: February 1, 2025 to complete **all three** applications.

Submit Virginia Western Application (viriniawestern.edu/apply)

- Include your Social Security number (SSN) on the Virginia Western application.
- Have you taken dual-enrolled classes? Email enroll@viriniawestern.edu to confirm your Virginia Western application is active and your Social Security number (SSN) is on your application.
- After you submit the Virginia Western application, complete the Virginia Community College Enrollment Survey at desurvey.vccs.edu using your MyVWCC username and password.



Virginia Western Application

Submit CCAP Application (viriniawestern.edu/ccap)

- Create an account using your personal email and log in.



CCAP Application

Submit the 2025 – 2026 FAFSA (Free Application for Federal Student Aid)* (studentaid.gov/fafsa)

- Select Virginia Western (federal code: **003760**) on the FAFSA as a school to receive your FAFSA information.
- Your social security number (SSN) on the FAFSA must match your Social Security number (SSN) on your Virginia Western application.



FAFSA

* *If you cannot submit a FAFSA because of your immigration status, you should complete the Virginia Alternate State Aid application (VASA) (levelupvirginia.org/finance/financial-aid/vasa-application)*



VASA

Accountability: Check your email often

Determination of your financial aid award is a required part of the CCAP application process. It's critical that you frequently check both your personal email and your Virginia Western email (vccs.edu) for updates on the CCAP application process after February 1.

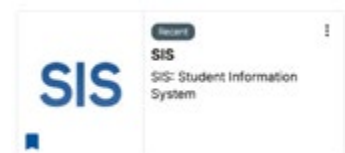
Look for updates on the status of your Virginia Western financial aid application:

- 1 Log into your **MyVWCC** account: vw.my.vccs.edu
- 2 Click on the **Student Information Center (SIS)** icon.
- 3 Click on My Student Information, then Student Message Center for communication from the Virginia Western Office of Financial Aid. Review and resolve items in your To Do List** in the Student Message Center.
- 4 When complete, you will receive a "Financial Aid Award Determination" in your Student Message Center.



MyVWCC

**** All To-Do List items related to your FAFSA and Virginia Western financial aid process must be resolved by June 1, 2025, for your CCAP application to be considered complete.**



CCAP requirements

Once accepted into CCAP, the following is required to maintain the scholarship:

Student orientation: New CCAP students must complete the Virginia Western Discover orientation and the online CCAP CSI Survey in the summer after high school graduation before fall classes start.

Service learning: Students participating in CCAP are required to complete a minimum of eight hours of service learning each academic year of eligibility. Project hours may be completed during summer, if desired.

GPA: CCAP students must maintain a minimum Virginia Western cumulative 2.5 GPA (2.0 GPA for Roanoke City). Students who do not maintain the minimum cumulative GPA at the end of any semester will not be eligible to receive CCAP funds during any future semester.

Enrollment: Students must enroll in and complete a minimum of nine credit hours in their program of study each semester of CCAP eligibility (not including summer). CCAP will pay for up to 15 credits if there is not sufficient financial aid to pay tuition. CCAP will only pay tuition (up to 15 credits) for aid-eligible courses in a student's program of study.

If funding is available, students may enroll in a maximum of six credits during summer semester between first and second year in CCAP. Students who do not maintain the minimum cumulative GPA at the end of the summer semester will not be eligible to receive CCAP funds during any subsequent semester.

Apply for additional scholarships

The Virginia Western Community College Educational Foundation supports more than 150 scholarships. Complete one application and you'll be automatically matched with the scholarships you qualify for. Students are eligible to apply each year for awards that range from \$500 and up.

Scholarship application opens: March 1, 2025

Scholarship application deadline: May 1, 2025

Visit viriniawestern.edu/scholarships to apply.



Contact us

ccap@viriniawestern.edu
(540) 857-7544
viriniawestern.edu/ccap

Have more questions?

We have an extensive list of Frequently Asked Questions on our website:
viriniawestern.edu/ccap/faq

It's never too early to see if Virginia Western is right for you.

Schedule a campus visit today:
viriniawestern.edu/tours

For assistance with the 2025-2026 FAFSA or your financial aid process:

finaid@viriniawestern.edu

The Enrollment Center in Chapman Hall

Monday to Thursday, 8 a.m. to 5:30 p.m.
Friday, 8 a.m. to 5 p.m.



Virginia Western Community College Educational Foundation is a not-for-profit Virginia non-stock corporation (the "Foundation"). The Foundation is affiliated with, but independent from, Virginia Western Community College. Determining eligibility and awarding of scholarships is at the sole discretion of the Foundation. Virginia Western Community College, its administration and faculty work in partnership with the Foundation to provide eligibility information, but Virginia Western Community College does not participate in determining applicant eligibility or awarding scholarship funds.

Virginia Community College System and Virginia Western Community College promote and maintain equal opportunity employment and educational opportunities without regard to race, color, religion, disability, sex, sexual orientation, gender identity, ethnicity, marital status, pregnancy, childbirth or related medical conditions, including lactation, age (except when a bona fide occupational qualification), status as a veteran, national origin, or other non-merit factors. (IA-2403/AUG24)