

# VIRGINIA WESTERN COMMUNITY COLLEGE

## BOARD MINUTES #24

The Virginia Western Community College Board met on June 9, 1969 at 2:00 P.M. in the President's Office. Members present were:

Mr. William S. Russell, Chairman  
Mr. Richard H. Hahn  
Mr. Barton W. Morris, Jr.  
Mrs. Hunter M. Painter  
Mr. Henry E. Thomas  
Mr. W. Darnall Vinyard  
Dr. Harold H. Hopper, President

The reading of the May 12 minutes was waived and accepted as submitted.

### TOUR OF NEW FACILITIES:

The meeting broke for a tour by the board of the new Administration Building, Library, and Science Building.

### NEW APPOINTMENTS:

The meeting reconvened in Dr. Hopper's office with the recommendation of several new nine-month appointments to the faculty. After giving a brief description of each new appointee's background, Dr. Hopper proceeded to outline the backgrounds of the two new administrative appointees, Dr. Edgar Lichtenberger, Division Chairman of Social Sciences, and Dr. Robert Hiedemann, Division Chairman of Communications and Humanities. A motion was made by Henry Thomas to accept the recommendations submitted, which motion was seconded by Mrs. Painter and passed.

Mr. Barton Morris requested that an organizational chart be given to each Board member showing the individuals holding each position. These charts will be mailed to each member prior to the next Board meeting.

### UNIVERSITY OF VIRGINIA EXTENSION IDENTIFICATION SIGN:

The University of Virginia Extension has asked for an identification sign to be placed at the corner of Winding Way and Colonial Avenue. Mr. Barton Morris moved that Virginia Western's administration prepare estimates of the cost and submit design samples of signs, with the assistance of a sign company or companies, which signs will be used by Virginia Western Community College and the University of Virginia Extension in Roanoke. Motion seconded by Mrs. Painter and passed.

#### RESIGNATION:

Dr. Hopper informed the Board that Dr. Arthur J. Land, Dean of Student Services, has resigned effective June 30, 1969 to take a position in another state. Dr. Land's resignation was accepted.

#### COMMUNITY SERVICES PROGRAM:

A discussion of the community services program brought out the need for a policy whereby instructors would be paid their full fee even if the classes decreased in enrollment during the second and third meetings. Mr. Richard Hahn moved that we pay the difference to the instructors when the original enrollment decreases and establish the policy that enrollment in these classes will be payable in advance, with no refunds, for the community services program. Henry Thomas seconded the motion and it was unanimously passed.

#### NEW COURSES:

Mr. Race explained the new courses that were recommended to the Board, consisting of dental courses, music courses, journalism courses, and a course in time and motion study requested by the engineering staff at the Ingersoll-Rand Company in Roanoke. Mr. Vinyard moved that we accept the recommendation for these new courses, which motion was seconded by Mr. Hahn and passed.

#### STUDENT GOVERNMENT BUDGET:

Dr. Hopper requested the approval of the \$50.75 budget presented by the Student Government for the purchase of certificates of award for the Who's Who students, including expenditures for rental of a facility for the faculty basketball game. Mrs. Painter moved for approval of the \$50.75 Student Government budget, which motion was seconded by Mr. Hahn and passed.

#### JULY BOARD MEETING:

The next Board meeting will be held on July 7 and the major items on the agenda will be the parking lot, the drapes and rugs, and the identification signs.

With no further business the meeting adjourned at 5:30 P. M.

#### APPROVED:

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Harold H. Hopper, Secy.

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Date