

VIRGINIA WESTERN COMMUNITY COLLEGE

BOARD MEETING #176

The Virginia Western Community College Board met on Thursday, July 20, 1995, at 3:30 p.m. in the President's Conference Room in Fishburn Hall on the North Campus of the college.

MEMBERS PRESENT: Mrs. LaVerne Dillon
Dr. Charles Downs, Executive Secretary
Mrs. Margaret Grayson
Mr. Robert Patterson
Mr. William Reid

MEMBERS ABSENT: Mr. James Arend
Mrs. Betty Corvin
Mr. George Daniels
Mr. Stan Lanford
Mr. Jimmy Morris
Mr. Geoffrey Ottaway

STAFF PRESENT: Mr. Dwight Blalock, Dean of Finance and Administrative Services
Dr. Robert Harrell, Dean of Academic Affairs
Mrs. Ellen Holtman, Biology Professor
Ms. Brenda Shepherd, Secretary
Mr. William Wingfield, Facilities Management Services

1. **CALL TO ORDER**

Mrs. Dillon called the meeting to order at 3:30 p.m. She announced that Mr. James Arend has recently been appointed as the new board representative for Roanoke County.

2. **MINUTES OF THE MAY BOARD MEETING**

A motion was made by Mr. Reid and seconded by Mrs. Grayson that:

***The VWCC Board approve the minutes of the
May 25, 1995, meeting as written.***

The motion was unanimously approved.

3. **REPORT ON THE INVESTMENT OF LOCAL FUNDS**

Mr. Blalock introduced the report on the investment of local funds with a brief history of the source of local funds and noted that the Local Board is the body with the authority to expend these funds. He also mentioned that these investments are governed by the policies adopted by the Local Board and are in compliance with the regulations in the Code of Virginia.

4. **STUDENT ACTIVITIES CENTER**

Dr. Downs noted that the construction of a Student Activities Center has been planned for some time now. He mentioned that state funds are not available for the construction of facilities of this type, thereby requiring that the construction be financed through the local funds managed by the Local Board. Mr. Wingfield provided logistical information about the facility, and Mr. Blalock explained that construction bids have been received. He also noted that although all bids are over the established budget, they are well grouped, indicating that the specifications were well written and that we are probably getting as low a price as the market will allow.

A motion was made by Mr. Reid and seconded by Mr. Patterson that:

**The VWCC Board accept the low bid submitted by
Lionberger Construction (\$1,512,129) for the
construction of the Student Activities Center.**

The motion was unanimously approved.

Dr. Downs will contact the absent board members to be sure they concur with this decision since the bids are higher than what the Board originally approved. Mr. Blalock indicated that construction will begin as soon as all approvals are received and the contract is signed.

5. **ENROLLMENT SUMMARY**

Mrs. Dillon informed the Board members that Dr. Harrell will be retiring from Virginia Western August 1 and thanked him on behalf of the Board for all the

work he has done for the college. Dr. Harrell commented that he has enjoyed working with the Board and will miss the association with the members.

Dr. Harrell discussed the annual enrollment report, including enrollment statistics by year, trends over the past ten years, and comparisons with other Virginia Community Colleges. He noted that our most recent headcount enrollment exceeds the headcount of 1993-94 by one percent for the fall semester and three percent for the spring semester.

6. **FINANCIAL AID REPORT**

Dr. Harrell reviewed the Financial Aid Summary Report, informing the Board members that 2,188 students received \$3,326,050 in financial aid during the 1994-95 academic year.

7. **PRESIDENT'S REPORT**

Dr. Downs informed the Board members that the Virginia Western Community College Education Foundation has been in existence for several years and is a fundraising board. The Foundation Board currently has four members (Mr. Anderson, Mr. Mason, Mr. Meador, and Mr. Oakey). It has been suggested that the membership be increased at this time through the appointment of three additional members.

A motion was made by Mr. Patterson and seconded by Mr. Reid that:

The VWCC Board approve the appointment of Mr. Len Boone, Dr. Elizabeth Payne, and Ms. Donna Mitchell to the Virginia Western Education Foundation Board .

The motion was unanimously approved.

8. **REPORT BY ELLEN HOLTMAN, VWCC BIOLOGY FACULTY MEMBER**

Mrs. Holtman, a member of the biology faculty at Virginia Western reported on her class trip to Belize this summer. She mentioned that there were twelve students from Virginia Western who participated in the three-credit Topical Ecology course this summer. Her presentation, including slides, was very informative and provided an insight into the value of this type of opportunity for students.

With no further business on the agenda, Mr. Patterson moved and Mrs. Grayson seconded the motion that the meeting adjourn at 4:50 p.m.

APPROVED:

September 28, 1995
Date

Charles D. Downs
Executive Secretary