

**VIRGINIA WESTERN COMMUNITY COLLEGE
BOARD MEETING #149**

The Virginia Western Community College Board met Thursday, September 27, 1990, at 3:30 p.m. in the President's Conference Room in Fishburn Hall on the North Campus of the college.

MEMBERS Mr. Lawrence Hamlar, Chairman
PRESENT: Dr. Charles Downs, Executive Secretary
 Mrs. LaVerne Dillon
 Mrs. Jean Glontz
 Mr. Tommy Moore
 Mr. Monty Plymale
 Mr. Byron Smith

MEMBERS Mr. Malcolm Boggs
ABSENT: Mr. George Daniels
 Mrs. Dianna Garman
 Mr. Stephen Musselwhite
 Mrs. Nina Ross

STAFF Mr. Dwight Blalock, Dean of Administrative Services
PRESENT: Dr. Charles Houston, Institutional Research
 Mrs. Mary Loritsch, Administrative Assistant to the
 Dean of Academic and Student Affairs
 Mrs. Brenda Wills, Secretary

GUEST
PRESENT: Mr. Ben Motley, Architect from Smithey and Boynton,
 Architectural Firm

1. CALL TO ORDER

Mr. Hamlar called the meeting to order at 3:30 p.m.

After thanking everyone for coming, he introduced the newest board member, Mrs. LaVerne Dillon, a representative for the City of Roanoke. The members joined Mr. Hamlar in welcoming her to the board.

2. MINUTES OF THE JULY 26, 1990, BOARD MEETING

A motion was made by Mr. Plymale and seconded by Mrs. Glontz that:

The VWCC Board approve the minutes of the July 26, 1990, meeting as written.

The motion was unanimously approved.

3. REPORT ON THE 1989-90 FINANCIAL STATEMENTS

Dr. Downs explained that we actually operate on two separate budgets--the state maintenance and operating budget and the local budget. The expenditure of the state funds is specifically controlled by state guidelines; the Local Board is allowed to use its discretion as the controlling body for the expenditure of local funds. Dr. Downs then asked Mr. Blalock, Dean of Financial and Administrative Services, to review the Financial Statements for the period of July 1, 1989, to June 30, 1990.

Mr. Blalock mentioned that the format used for our financial statements is the format established by the American Institute of Certified Professional Accountants. He then reviewed the statements and answered questions posed by the board members. Information furnished included: a portion of the locality contributions was used to provide scholarships for students; the loan to the Smith Farm Account was to pay for painting the house; the College Service Fee Account continues to accumulate nicely; we are fortunate to have a well-managed Bookstore; the Tuition Assistance Account is used to enable employees who meet qualifying financial criteria to take classes; student ambassadors are students used as guides for orientation classes; and the Return to Sponsor of scholarship money was an accumulation over several years of specifically designated funds which could not be used for any other purpose (efforts are made to retain any unused funds for the general scholarship account). Mr. Blalock informed the board members that we received 7.9 percent interest on our investments last year. Mr. Plymale agreed that this was a good rate of return.

4. MISSION STATEMENT

Mr. Hamlar presented the Mission Statement for discussion. Mr. Plymale commented that he felt that this was the most

focused statement we would find in any educational field.

Mrs. Glontz moved and Mr. Moore seconded that:

The Mission Statement be approved as presented.

The motion was unanimously approved.

5. STUDENT SERVICES BUILDING

Dr. Downs reminded the board members that they had approved the construction of the Student Services Building after Mr. Boggs reviewed the "books" and agreed that there were sufficient funds available to earmark \$1,000,000 for that purpose. He then introduced Mr. Ben Motley, the architect from Smithey and Boynton Architectural Firm who has been selected to work on the Student Services Building.

Mr. Motley presented detailed drawings and slides of the proposed building--from site location to specific content of the building. The site was chosen for several reasons (some of which were to solve accessibility problems by allowing harmonious student traffic flow, the soothing view provided for studying/activities, the addition of badly need restroom facilities on South Campus, the accessibility to student parking, and the connection of more than fifty percent of the campus by covered walkway). He provided drawings showing the proposed interior plans. Suggested content has been a study area, restroom facilities, a career center, Student Government Office, a classroom for substance abuse training, a newspaper office, seminar room, and perhaps a faculty office or two. Mrs. Glontz expressed concern that not enough space is being devoted to "student activity" use--the main purpose of the building. The board members agreed that the building should be dedicated to student use.

The board endorsed the general principle of the building and agreed that:

1. the building site is good.
2. the physical asthetics of the building are good.
3. the interior use of the building should be reviewed to provide maximum space for student use.

6. ENRICHMENT PROGRAM--JAMES MADISON JUNIOR HIGH SCHOOL

The report on the James Madison Junior High School Enrichment Program was deferred to the next meeting.

7. 1990-91 AND 1991-92 COLLEGE BUDGETS

Dr. Downs informed the board members that we began the year with a budget that had been reduced by 5 percent and will have to revert another 5 percent during the course of year. We were able to meet these cuts by not purchasing supplies and books, not replacing employees who retired, cutting part-time employees, cutting all but essential travel, and other measures of this type. He stated that we will be unable to continue operating effectively in this way and may have to reduce personnel next year to meet cuts mandated by the budget reversion.

Dr. Downs informed the board members that Avis Construction Company had been awarded the contract for the construction of the Humanities Building. He emphasized that unlike the Student Activities Building which is being constructed using local funds, the Humanities Building was to have been constructed using state funds. The Governor did not release construction funds for this project; we can only wait and see if approval will be given as the budget situation improves.

8. ADJOURNMENT

With no further business on the agenda, the Board meeting was adjourned at 4:50 p.m.

APPROVED:

Charley Downs

Date

10-5-90