

# Virginia Western F-1 student at another college Enrollment Agreement

Complete steps 1 through 3 and return FORM with Application for Admissions to the Admissions and Records Office.

## STEP 1 To be completed by student.

The following rules apply to students on an F-1 visa at another college or university who wish to attend Virginia Western Community College on a part-time basis.

1. You may enroll in a maximum of 7 credits.  
*Enrollment beyond this limitation will cause you to be administratively withdrawn from all classes.*
2. You must be enrolled in a full-time program and in good standing at the institution that issued the I-20.
3. Admission as a part-time student does not commit Virginia Western to accept you as a full-time student.
3. In order to register for classes, you must receive authorization from your current school and the International Advisor or designee at Virginia Western each semester of attendance.

*I understand and agree to comply with the above conditions of part-time enrollment at Virginia Western.*

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Phone Number \_\_\_\_\_ Email Address \_\_\_\_\_

## STEP 2 To be completed by the school official responsible for issuing the I-20.

\_\_\_\_\_ is recommended to enroll \_\_\_\_\_  
*Student Last Name First Middle Semester and Year*

In the following classes: 1. \_\_\_\_\_  
Limitation: 2 classes  
Not to exceed 7 credits  
2. \_\_\_\_\_

He/she is in good standing and has indicated full intent to re-enroll for the following term at our institution.

\_\_\_\_\_  
*Signature of School Official, Title College/University Date*

## STEP 3 To be completed by Virginia Western.

**Student must submit the following items to the International Advisor**

1. Application for Admission
2. Photocopy of TOEFL scores or transcripts
4. Photocopy of current I-20, I-94, and VISA

Please return to: Virginia Western, International Education, P.O. Box 14007, Roanoke, VA 24038  
(540) 857-6577 Fax: (540) 857-6156

Student IS/IS NOT authorized for part-time enrollment.

\_\_\_\_\_  
*International Education Advisor*

\_\_\_\_\_  
*Date*