



THIRD REPEAT REQUEST FORM

VWCC Admissions Office • 3094 Colonial Ave., SW • Roanoke, VA 24015-4704
 Phone: 540-857-7231 / Fax: 540-857-6163

SECTION 1: STUDENT COMPLETES	
NAME	
EMPL ID#	
PROGRAM OF STUDY	
COURSE SUBJECT & NUMBER <i>(ex: ENG 111)</i>	
REQUESTED SEMESTER <i>(ex: Fall 2014)</i>	
CUMULATIVE GPA	
<p>Please summarize the issues that contributed to your previous difficulty completing this course. Also describe the changes you have made, strategies you intend to use, or support services you will access to increase your likelihood of success if this third repeat is approved.</p> <p><i>Requests without a response will not be reviewed.</i></p>	
<p>Students must print an Advisement Report through their My VWCC account to attach to this request.</p> <p><i>Requests will not be reviewed without an Advisement Report.</i></p> <p><i>Directions for printing an Advisement Report are available on the My VWCC Survival Guide:</i></p> <p>http://www.virginiawestern.edu/studenthelp/student/viewadvisementreport.php.</p>	

If approved, I understand this will be my final attempt in this course. A grade of "W" is considered an attempt. I also understand I cannot enroll in this class as an eLearning course unless the course is not offered in any other instructional format.

STUDENT SIGNATURE _____ **DATE** _____

Approval of this request does not guarantee that financial aid can be used to pay for this course. Questions related to financial aid must be directed to the Financial Aid Office in Chapman Hall.

