



# PETITION FOR ADMISSION/REINSTATEMENT

VWCC Enrollment Center 3094 Colonial Ave., SW Roanoke, VA 24015-4704  
Phone: 540-857-7231 / Fax: 540-857-6163

**Instructions:** Submit this completed form to the Enrollment Center. Virginia Western's Academic Standing policy can be found at: <http://www.virginiawestern.edu/about/policies/l-31.php>.

Student's Last Name, First (Print) \_\_\_\_\_

EMPL ID (Required) \_\_\_\_\_

Telephone Number \_\_\_\_\_

Social Security Number (Optional) \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

I wish to enter during: fall  spring  summer  Year \_\_\_\_\_

I was suspended/dismissed from: Virginia Western  Another College/University (transcript is required)

**Reason for suspension/dismissal:** \_\_\_\_\_

**Petition:** I submit the following explanation in support of my petition for admission/reinstatement.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Upon reinstatement, enrollment is limited to 9 credit hours for the fall and spring semesters and 6 credit hours for the summer semester.** If admitted I wish to take \_\_\_\_\_ credits.

The courses I wish to take are:  
\_\_\_\_\_

Curriculum choice if admitted/reinstated to the college \_\_\_\_\_.

Petitioner's Signature \_\_\_\_\_ Date \_\_\_\_\_

**Office Use Only:**

Approved? Yes  No  \_\_\_\_\_  
Date \_\_\_\_\_

Coordinator of Enrollment Services or Designee \_\_\_\_\_

**Restrictions:**

Student is permitted to enroll in eLearning classes?

Yes  No

Student must take placement tests?

Yes  No  MTH only  ENG only

Student is limited to \_\_\_\_\_ credits.

Comments: